



NORTH HERTFORDSHIRE DISTRICT COUNCIL

AREA COMMITTEE DEVELOPMENT GRANT APPROVAL FORM

1. Committee: **Letchworth Area Committee**

2. Date: **12 Mar 2014**

3. Summary of application: **Replacment of IT equipment to update admin systems**

Name of organisation: **Howard Gardens Social and Daycare Centre** Sum requested: **£810**

Total project cost: **£1,620**

Brief details:

The centre is requesting £810 grant funding towards the cost of one of two computers needed to update the present administration systems. Historically the administrators have used manual systems for record keeping which are now out dated. Although they do have computers they are not suitable for business use and not compatible with new versions of business software or for access to the internet.

Matched / linked funding: **£810**

Funder: **Howard Garden Social Centre**

Matched /linked funding : **£0**
or DRR

Funder:

Comments from Development Officer:

The Centre is in the process of restructuring the day to day management which will need to include implementing more current information technology in order to run effectively. The Centre will cover the cost of one of the computers from their own funds but is requesting funding to purchase a second one.

This organisation receives Mandatory Rate Relief.

The Community Development Officer has examined this application against the Authority's Area Grants Policy, the organisation's accounts and grant history, and considers it an eligible application to put before the Committee.

Amount recommended: **£810**

4. Comments from Ward Members:

I support / do not support this application

Name:

Signed:

Date:

I support / do not support this application

Name:

Signed:

Date: